

Candidate Profile

General Manager
Colonia Country Club
Colonia, NJ 07067
<http://coloniacc.net/>



Organization

Colonia Country Club is a private club located in Colonia, New Jersey with 240 members. It is a short 45-minute drive to NYC and only 25 minutes from Staten Island. Colonia Country Club is a golf purist's dream. Built-in 1898, this is a golf course where par is a sacred score, even on the calmest days. There are no tricks, and no overabundance of anything—water, trees, or sand—and for this reason, Colonia stands proudly alongside the other dozen pre-1900 architectural masterpieces in the state. In addition to the course, there is a driving range, chipping green with sand bunkers a separate putting green, and a halfway house on the course.

The newly renovated 20,000 square foot clubhouse is an incredibly versatile space that accommodates small intimate groups to large events of 350 people for both members and non-members. Colonia Country Club's culinary team is well versed in weddings, banquets, and business meetings. The Clubhouse is also home to a small fitness center, men's and ladies' locker rooms, a card room, barbershop, and a golf pro shop fully stocked with the latest in technology and apparel.

The Main Dining Room provides a grand setting for receptions and events and features 24-foot high ceilings and panoramic views of the golf course and outside dining patio area. The Mixed Grille offers members casual dining and cocktails and a fireplace. The area can also be utilized for smaller intimate parties. One of the features at the Club is the resort-quality pool complex which features luxurious cabanas and adult and wading pools. Poolside dining is highly sought after at the Club and there are indoor and outdoor dining areas along with an outdoor bar and fireplace.

The Club is privately owned by a small group of four members to further the Colonia Country Club tradition of a warm and friendly family club committed to excellent member services, experiences, and camaraderie amongst the membership. The membership often refers to the Club as "the best little golf club" in New Jersey.

Please click here for a short video.

<https://youtu.be/QOwyepyWptM>

Position Overview

The successful General Manager at the Colonia Country Club will need to be a visible, hands-on, and accessible leader to both the members and staff alike. The General Manager will guide all club operations with a focus on delivering an exceptional member experience in support of the priorities established by the ownership. The General Manager will act as the leader, mentor, and liaison between all department managers and committees. He or she will be held accountable for all areas of the Club. The Club seeks an experienced, strong, well-rounded leader with particular experience in member relations, strong food and beverage management, financial management, a specialist in creating memorable member experiences. This position requires a high degree of visibility, and a strong eye for personalized service, which are critical for all team members to emulate.

The General Manager duties include but are not limited to:

- Development and execution of all standards and operating policies, which will be the foundation of a true service culture. The Club believes that great service is in paying attention to the small details.
- Sets the standard for effective management, maintaining a high level of ethics, prudence, creativity, productivity, and demonstrating a concern for the supervision and development of the staff.
- Ability to establish and maintain effective working relationships with all staff.
- Ability to collaborate with the ownership to develop and execute a unified vision that will engage the membership in vibrant programming.
- Must be able to follow instructions, respond to management direction, and solicit feedback to improve performance. Must be detail-oriented, able to prioritize, multi-task, and plan work activities, and use time effectively.
- Initiating directly and through department managers the emphasis of a member-first service culture that ensures, tradition, member patronage and maximizes the use of the Club's facilities.
- Administration and oversight of the financial reporting for all club operations that follows acceptable accounting policies, procedures, and internal controls. Such duties will involve the formulation of the Club's annual operating budget.
- Active promotion and positive representation of the Club to the community, reciprocal network, and all members and their families.
- Visibility, accessibility, and interaction with members daily, actively soliciting member opinions and input as to the Club's facilities and services. He or she will report significant issues to the ownership.

Attributes and Responsibilities

- An outgoing and friendly personality with a high potential to identify with and embrace the Club's unique culture.
- Leadership skills with the ability to motivate staff with a commitment to quality and excellence.
- Highly energetic; a self-starter with a hands-on approach to management.
- Excellent communication skills at all levels.
- A strong sense of service with proven staff development and training skills.
- The ability to deal with a variety of personalities.
- The General Manager is expected to set the pace for all employees and to actively promote a positive and safe work environment where teamwork and cooperation are emphasized.
- The active promotion of the Club to all members and their families. The General Manager is expected to interact with members daily; actively soliciting members' opinions and input as to the Club's facilities and service.

Requirements

- Bachelors Degree in Hotel/Restaurant Management, business, or a related field and experience that provides the required skills and knowledge.
- Five-year minimum experience as General Manager in a similar position at a club or within a hospitality environment. A very strong and mentored Assistant General Manager at a similar club would be considered.
- A Certified Club Manager (CCM) designation or working towards would be considered a plus.
- A career path marked with stability and professional achievement.
- A person of exceptional character; motivated, energetic, friendly, and dedicated to the profession.
- A friendly and outgoing personality with strong communication skills and high visibility.
- The professional will be a lifelong learner continuing research and understanding industry trends.
- Excellent verbal and written skills.

- The ability to operate a computer to enter, retrieve or modify data utilizing Microsoft Word, Excel, Outlook, PowerPoint, email, internet, and other software programs at a high level of proficiency.
- Impeccable and verifiable references. All candidates will be subject to a thorough background check.

Competitive Compensation & Benefits

- Competitive compensation/salary commensurate with experience and an annual performance bonus.
- Medical and Paid Vacation.
- Professional dues and expenses in accordance with the annual budget.
- Relocation assistance (if from outside the area).

To be considered for this outstanding opportunity all cover letters and resumes should be received as quickly as possible but no later than January 28, 2022.

Professionals who meet or exceed the established criteria are encouraged to send a compelling cover letter outlining their qualifications, experience, interests, and why Colonia Country Club will be beneficial for you, your family, and your career along with their resume to:

GSI Executive Search
Manny Gugliuzza, CCM, CCE
Principal and Search Consultant
mannyg@gsiexecutivesearch.com
732-618-8665

This position is available immediately.